

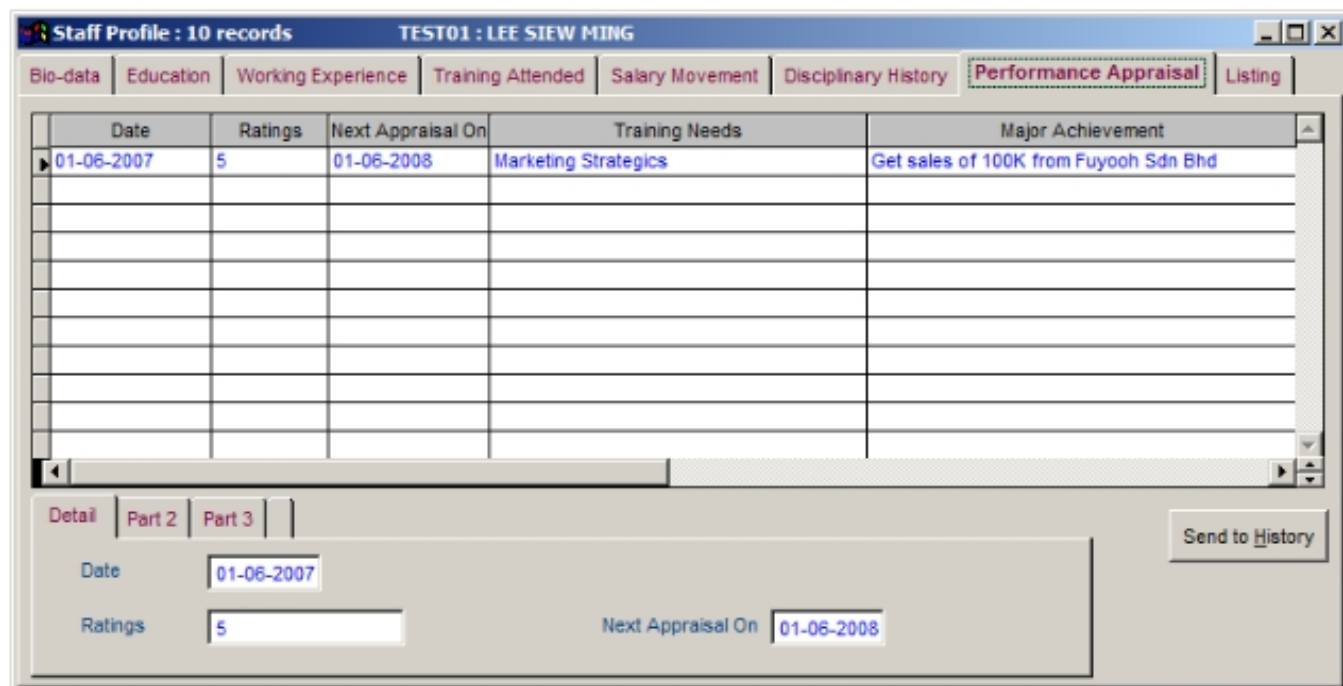
WinCom HR (Lite Edition) for Windows

**An additional module in
WinCom Payroll**

It is a Human Resource Centre to provides a comprehensive employee database to keep track of expansive personal information, such as employee bio-data, education, working experience, training attended, salary movement, disciplinary history, as well as performance appraisal.

Introducing The Best Solution for Your Comprehensive Employee Information

WinCom presents you with an additional tool in the WinCom Payroll. It is a Human Resource Centre which can assist you in keeping track of employee's information and performance history. This will help to maximize staffs' potential and productivity.



Features

- * **Employee bio-data**
- * **Education**
 - Education Award's Title
 - Professional Body Membership
- * **Working Experience**
 - Date Join
 - Company Name
 - Designation
- * **Training Attended**
 - Year, Course Name, Training Title
 - Cost, Date attended
- * **Salary Movement**
 - Date, Movement type & amount
- * **Disciplinary History**
 - Date, Offence type, Letter Location
 - Problem and action

* Performance Appraisal

- Date, Rating, Next appraisal on
- Training needed
- Major achievement .

Minimum Hardware Requirement

- * Intel® Pentium® 4 or higher processor
- * Memory: 256MB (512MB recommended)
- * Hardisk: 10GB
- * Windows 98 or later
- * Printer: Laser or Dot Matrix

WinCom

All features described are subject to changes without prior notice. © 1999-2006 HRM Systems Sdn Bhd (379535 H). All Rights Reserved.

<http://www.excels.com.my>